

Official Communication for December 8, 2020

Standardized Association Bylaws

In preparation for ONE MOOSE, a number of changes are being made within the Fraternity. One important change is the necessity of each Association to revise and update their bylaws to comply with the General Laws revisions approved by the membership at the 2020 International Virtual Convention. For ease of adoption and implementation, the General Governor's Office has drafted a single set of standardized bylaws for **ALL** Associations. These standardized Association bylaws have been thoroughly reviewed and approved by the Membership Department Field Staff, the ONE MOOSE Implementation Committee, and the Supreme Council. These approved standardized bylaws **must be** presented and adopted by each Association at its 2021 Mid-Year Conference. Any policies or procedures that the Association wishes to adopt outside of the requirements of the bylaws must be kept in an Association Policy Manual (i.e. process for nominating and selecting Honorary Association Past Presidents). Each Association Policy Manual must be approved by the General Governor's Office to ensure its compliance with The Moose General Laws. The General Governor's Office has issued a blanket dispensation to every Association allowing them to vote to approve and implement the standardized Association bylaws during its 2021 Mid-Year Conference. Please contact the General Governor's Office if you have any questions in this regard.

BY-LAWS OF THE

MOOSE ASSOCIATION

ARTICLE I
NAME

The name of the Association shall be the _____ Moose Association, Inc., hereafter referred to as the “Association”, a _____ non-profit/not-for-profit corporation.

ARTICLE II
OBJECTIVES

The objectives of the _____ Moose Association are:

- To coordinate, promote and support the programs and directives of Moose International, Inc., and The Moose.
- Encourage fraternal cooperation of the lodges of The Moose and the membership of such lodges in the State of _____.
- Build the membership strength of The Moose.
- Exchange ideas and ideals which may be of benefit to the various lodges and their members.
- Adopt programs and projects for the betterment of Mooseheart and Moosehaven, including the building of the Endowment Fund for the support of these institutions.
- Foster a closer relationship between lodges in _____ and lodges in neighboring states.

ARTICLE III
AUTHORITY

The Association shall at all times be amenable to and under the supervision of Moose International, Inc., The Moose, Moose International, Inc. Board of Directors, and be bound and governed by the Constitution of Moose International and The Moose, the General Laws of The Moose, and the By-Laws of Moose International. These by-laws or any amendments hereto, shall be subject to approval of the Chief Compliance Officer and the Delegates of the Association.

ARTICLE IV
ASSOCIATION MEMBERSHIP

All lodges of The Moose in the State of _____ shall be members of the _____ Moose Association. To be in good standing with the Association, each

lodge must remain current in all financial obligations due the Association (i.e., per capita dues) and Moose International, and participate in all district and state conventions, conferences, meetings, workshops, training seminars, schools, etc., the attendance at which is required by the Association or The Moose.

ARTICLE V ***DISTRICT COMPOSITION***

Section 1. For convenience in carrying out the functions of the Association, the Board of Officers of the Association shall establish districts comprised of geographically related lodges.

Section 2. The member lodges to be included in the various districts may be altered from time to time and new districts established as determined by the Association Board of Officers.

Section 3. Between annual conventions of the Association, each district within the Association shall hold a minimum of four (4) regular meetings, with at least one meeting being held each quarter.

ARTICLE VI ***DELEGATES***

Section 1. Each good standing lodge in the Association shall be entitled to be represented in the meetings of the Association by two delegates who should be the President and Administrator or duly elected Alternate Representative, plus one (1) additional delegate for each fifty (50) members on the rolls, or a majority fraction thereof. No lodge shall be entitled to a representation exceeding twenty (20) delegates, nor cast more than twenty (20) votes. In addition to voting “delegates”, each lodge may have non-voting members in attendance. Delegates shall consist of Past Presidents/Past Governors and Past Regents (who earned their title prior to May 1, 2021) who are in good standing in their lodge.

Section 2. Each delegate elected to represent their lodge at a meeting of the Association shall have their name submitted to the Association Secretary two (2) weeks prior to convention. This certificate must be signed by the President and attested to by the Administrator under the seal of the lodge. Each delegate present for a vote of the Association shall be entitled to one vote, providing the total number of votes does not exceed the number entitled the lodge, based upon the dues which have been assessed by the Association, and subject to the limitations contained in Section 1 of this Article. A delegate may only vote for the Lodge with which they are registered.

Section 3. All Past Presidents of the Association, and all members of the Board of Officers of the Association who are members of lodges in good standing within the Association, shall be entitled to all the rights and privileges of a delegate, and shall not be counted as part of the lodge entitlement referred to in Section 1 and 2 of this Article.

Section 4. Any Duly Authorized Representative from Moose International appointed to serve the Association shall be entitled to all the rights and privileges of a delegate, provided they hold membership in a Lodge in active status in the Association, and shall not be counted as part of the lodge entitlement referred to in Section 1 and 2 of this Article.

ARTICLE VII
QUORUM

Section 1. Any number of duly accredited delegates, representing at least a majority of the member lodges in good standing, shall constitute a quorum for the transaction of business at any duly authorized session of the Association, provided that the President, Vice President, Chaplain or Junior Past President (in that order) be present to preside.

Section 2. A majority of all votes cast shall decide all questions, except those which involve amendment, alteration or addition to these by-laws, or an appeal from the decision of the Presiding Officer, either of which shall require a two-thirds (2/3) vote of the duly accredited delegates in attendance.

ARTICLE VIII
ELECTED OFFICERS

The elected officers of the Association shall consist of a President, Vice-President, Chaplain, Secretary, Treasurer and one (1) District President from each district within the Association.

ARTICLE IX
BOARD OF OFFICERS

Section 1. The voting Board of Officers of this Association shall be composed of the elected officers, the Junior Past President, and Representatives of The Moose who are themselves in good standing within their respective lodge. and whose lodge is in active status with the Association. Representatives of The Moose shall include the following The Moose Officers, Moose International Board of Directors, Past Supreme Governors/Past Chairmen of the Board of Directors, Grand Council members, International Higher Degree Board members, and members of the following Boards: Mooseheart, Moosehaven, Moose Charities, and Moose Foundation. Representatives of The Moose shall also include the Association Liaison, who shall be a non-voting member of the Board of Officers.

Section 2. The Board of Officers, during the times that the Association is not in session, shall take general charge and supervision of the affairs of the Association and perform such duties as may be necessary and proper to protect the interests, promote the welfare and accomplish the objectives of the Association. It shall carefully and judiciously control the finances of the Association and prepare a budget for the disbursement of Association funds. It shall have the authority to fix the salary of the Secretary and shall have the right to authorize payment of all reasonable expenses incurred on behalf of the Association including reimbursement to officers or any other member or person doing authorized business on behalf of

the Association. It shall submit to the Association at each annual meeting a report, in writing, of all its accounts since the last annual meeting. It shall perform such other duties as may be imposed upon it by these by-laws or by the Association.

Section 3. A majority shall constitute a quorum of the Board of Officers, and the President and Secretary of the Association shall be respectively, President and Secretary of the Association Corporation.

Section 4. For the purpose of expediting the performance of functions otherwise performed by the Board of Officers, and unless specifically prohibited by these by-laws, the Board of Officers, between meetings of said Board, shall have the right, by recorded action, to delegate its powers (except the power to appropriate the funds of the Association) to an Executive Committee. The Executive Committee shall consist of the President, Vice-President, Junior Past President, Chaplain, Secretary, Treasurer, and Association Liaison (non-voting). No other person shall be a member of the Executive Committee regardless of current or past title or position.

Section 5. The Board of Officers, or the Executive Committee may order a review of any funds of the Association, including any special fund accounts. The chairperson of any committee having a special fund account shall submit in writing a full accounting report and at least once a year to the Secretary prior to the annual meeting and at any time requested by the Board of Officers or the Executive Committee. The Association Financial Review Committee shall meet semi-annually and at such other times as directed by the Board of Officers or Executive Committee.

Section 6. Each person who is or has been a director or officer of this corporation and who has acted in good faith and in a manner they reasonably believed to be in the best interest of the corporation, and with respect to any criminal action or proceeding had no reasonable cause to believe their conduct was unlawful, shall be indemnified by the corporation against expenses, including attorneys fees necessarily incurred by such person in connection with the defense or settlement in any action or proceeding to which they are a party, alone or together with others, with reason of their being or having been a director or officer acting in a managerial capacity. Each such person shall be reimbursed by the Association for any amounts paid by such person in satisfaction of any judgment or settlement in connection with any such act, suit, or proceeding, unless such person shall be adjudged in such action, suit or proceeding to be liable for misconduct in the performance of their duties to the corporation. The foregoing right of indemnification shall be in addition to any other rights to which such persons may be entitled as a matter of law.

ARTICLE X ***TERMS OF OFFICE***

Section 1. Each elected officer, except the Secretary, shall be chosen for a term of one (1) year to begin at the adjournment of the annual meeting at which they are elected. The Secretary shall be elected for a term of four (4) years, which shall begin at the adjournment of the annual meeting at which they are elected. District Presidents are elected for one (1) year

terms, but may be elected for more than one term. Each officer shall serve until their successor has been duly elected and installed.

Section 2. The Board of Officers shall fill vacancies in any of elected office for the unexpired term.

Section 3. With the consent and approval of the Board of Officers, the President shall have the power to declare any office vacant, except the office of Secretary, if in their opinion the occupant has failed to perform the duties of such office. The office of Secretary may be declared vacant by a majority of the Board of Officers vote if, in their opinion, the occupant has failed to perform the duties of the office.

ARTICLE XI

NOMINATION AND ELECTION OF OFFICERS

Section 1. The Nominating Committee of the Association shall consist of the elected Board of Officers, four (4) Past Presidents in order of juniority and five (5) representatives appointed by the President who shall be Past Presidents or committee chairpersons selected from five (5) member lodges in good standing with the Association. All meetings of the Association Nominating Committee shall be in closed-door sessions and all discussions, votes, etc. shall be strictly confidential.

Section 2. The Nominating Committee shall place in nomination at least one (1) candidate for each office to be filled. Members desiring to be nominated shall submit their names and resumes to the Association Secretary who shall receive the same on behalf of the Nominating Committee. All requests shall be given due consideration.

Any eligible member of the Association, who submitted their name for a specific office and was not nominated by the Nominating Committee, shall have their name placed upon the ballot by filing a petition with the Secretary of the Association. The petition must be filed prior to the beginning of the session at which the election is to be held. The petition must contain the names, Moose ID numbers and lodge numbers of not less than ten (10) percent of the registered delegates attending the annual meeting.

A Past President of the Association is ineligible to serve in any elected office of the Association unless a special dispensation is obtained from the Chief Compliance Officer.

Section 3. A nominee for Association President must be a Past Governor/Past President or a Past Regent prior to May 1, 2021 of The Moose, served at least one (1) year in an elected office of the Association, and may not have previously served as President of the Association.

Section 4. Each district shall hold a meeting at least two (2) weeks before the date of the annual meeting for the purpose of selecting their recommendation for District President, and electing their District Vice-President, Chaplain, Secretary and Treasurer. The selection for President of the District shall be submitted in writing to the Association Secretary who shall receive the same on behalf of the Association Nominating Committee. The written notice from the district should contain a resume' of the person selected. The Association Nominating Committee shall only consider the district selection as a recommendation by the district.

Section 5. The Association Nominating Committee shall report to the annual meeting of the Association during the opening session of the annual meeting.

Section 6. The election of officers shall be held during the final business session of the annual meeting/convention, provided at least twenty-four (24) hours has elapsed since the official report of the Nominating Committee to the meeting/convention, unless special dispensation is obtained from the Chief Compliance Officer. In the event of a contested office, the election shall take place by secret ballot.

Section 7. The elected and appointed officers, and Committee Chairpersons, shall be installed into office prior to the close of the annual meeting utilizing the ritual provided by the Ritual Department of Moose International.

ARTICLE XII **MEETINGS**

Section 1. There shall be an annual meeting (hereafter called “Convention”) and a mid-year meeting (hereafter called “Mid-Year Conference”) of the Association to be held at such place as determined by the Board of Officers. The Convention of the Association shall be held during the months of July through October and the Conference of the Association shall be held during the months of January through April of each year.

Section 2. With the consent of the Chief Compliance Officer, the Board of Officers may call other meetings of the Association when the interest and welfare of the Association justify it.

Section 3. A registration fee, as determined by the Board of Officers, may be charged those members attending a meeting of the Association.

Section 4. The time devoted to the meetings of the Association shall be determined by the Association Board of Officers in accordance with the guidelines provided by Moose International.

ARTICLE XIII **ASSOCIATION DUES**

Section 1. Each lodge of the Association shall remit to the Secretary, a sum equivalent to not less than \$_____ per active member on the rolls of the lodge, the exact amounts and payment schedules to be determined by the Association Board of Officers. The computation shall be based upon the certified reports of the lodges within the Association submitted to Moose International for the period ending April 30 of the prior year. In no case shall the payment of the Association Dues for any lodge exceed _____.

Section 2. No member lodge delinquent in its Association dues (or any legally imposed assessment), in violation of the Association's attendance policy required by the General Laws of The Moose, or not in good standing with Moose International, shall participate in any meetings or activities of the Association. This expressly prohibits group or team entries such as ritual teams, bowling and other athletic team participation in any Association activities unless Association dues are paid for the current year, as covered in Section 1 of this Article. This section shall not prohibit a Moose member in good standing of a lodge, delinquent in its Association dues, from attending any and all meetings of the Association, provided they meet the requirement thereof. However, they shall not be a qualified voting delegate, have a voice on issues before the meetings, or hold any elected or appointed office. Any member past due on any indebtedness due the Association shall be prohibited from participating in any meetings or activities of the Association until the debt is satisfied.

ARTICLE XIV ***DUTIES OF OFFICERS***

Section 1. President – The duties and responsibilities of the President are:

1. They shall be the Chief Executive Officer of the Association.
2. Preside over all meetings of the Association, the Board of Officers and the Executive Committee.
3. Appoint officers and committees.
4. Call meetings of the Board of Officers and Executive Committee at such times as the business of the Association may require.
5. In coordination with the Territory/Regional Manager, they shall supervise and correlate the activities and visitations of the District Presidents.
6. Visit member lodges to promote the purposes and goals of the Association.
7. Appoint a Sergeant-At-Arms, Assistant Sergeant-At-Arms, Inner and Outer Guards and Assistant Inner and Outer Guards, as they deem necessary.
8. Countersign all properly authorized checks drawn on the accounts of the Association.
9. Sign all legal contracts authorized by the Association and the Chief Compliance Officer.
10. Take an active role in increasing the membership of the Association by promoting membership and sponsoring members into The Moose.
11. Attend district meetings when possible to encourage and promote the development of fraternal programs.
12. Remain of good moral character.
13. At all times, they shall be honest, truthful, and not engage in any conduct that would bring discredit upon the Association or fraternity.
14. Maintain the confidentiality of all Executive Committee meetings and such other committees and meetings when required and appropriate.
15. Perform such other duties as may be properly required of them.

Section 2. In the absence of the President at a stated meeting of the Association or the Board of Officers or Executive Committee, the Vice-President, Chaplain or the Junior Past President shall preside, in that order.

Section 3. Junior Past President – The duties and responsibilities of the Junior Past President are:

1. Take an active role in increasing membership in the Association by promoting membership and signing members.
2. Preside over meetings of the Association in the absence of the President, Vice President and Chaplain of the Association.
3. Be Chairperson of the Moose of the Year program. Give reports at meetings as necessary. Promote programs that will encourage all lodges to get their Moose of the Year applications completed and turned in on time.
4. Continue to promote the Association's purposes and goals.
5. Visit lodges as guest speaker and promote membership and fraternalism.
6. Perform other such duties, as the Board of Officers or Executive Committee may consider necessary to the Association.
7. Visit as many district meetings and lodges as possible for the purpose of encouraging and promoting the development of fraternal programs.
8. Maintain good morals, honesty and truthfulness and promote a positive attitude.
9. Maintain the confidentiality of the Executive Committee and such other committees and meetings when required and appropriate.
10. Help complete any unfinished projects started during their term as President.

Section 4: Vice President – The duties and responsibilities of the Vice President are:

1. Take an active role in increasing membership in the Association by promoting membership and signing members.
2. Assist the President in the conducting of business of the Association at conferences and conventions.
3. They shall, in the absence of the President at stated meetings of the Association, preside over such meetings.
4. Be a major alternate to the President in making visitations and promoting the purposes and goals of the Association and the goals of the fraternity.
5. Request periodic update reports from District Presidents and be responsible for guiding their duties to meet the goals of the Association and our fraternity.
6. Report to the Executive Committee the progress of the District Presidents.
7. Perform other such duties, as the Board of Officers or Executive Committee may consider necessary to the Association.
8. Visit as many district meetings and lodges as possible for the purpose of encouraging and promoting the development of fraternal programs.
9. Maintain good morals, honesty and truthfulness and promote a positive attitude.
10. Maintain the confidentiality of the Executive Committee and other such committees and meetings when required and appropriate.

Section 5: Treasurer – The duties and responsibilities of Treasurer are:

1. Take an active role in increasing membership in the Association by promoting membership and signing members.
2. Collect all money due the Association at all meetings, conferences and conventions and issue receipts.
3. Keep an accounting of all receipt books by receipt number.
4. The Treasurer or the President shall sign all authorized checks.
5. Assist the Association Secretary with bank deposits at meetings of the Association.
6. Maintain a current copy of all Association purchased equipment, (computers, laptops, radios, pilgrim paraphernalia, computer software) and report to the Board of Officers at the annual convention the status of all current equipment and the need for replacement. Keep a record of all computer software.
7. Assist the Board of Officers and/or Executive Committee and the Secretary in acquiring meeting sites and finalizing contracts with hotels.
8. With the assistance of the Association Secretary, prepare an annual budget and give budget report at each annual convention.
9. Review all current bills with the Board of Officers or Executive Committee (phone, credit card statements, office equipment, office supplies, transportation cost and meals). The bills will be checked against the receipt for financial review purposes.
10. Have knowledge of how to access all Association records, books, computer files, credit cards, checking accounts, savings accounts, certificate of deposit, location and combination numbers of all safes, safe deposit boxes and any other information in possession of the Association Secretary's office.
11. Perform other such duties as the Board of Officers and/or Executive Committee may consider necessary to the Association.
12. Visit as many district meetings and lodges as possible for the purpose of encouraging and promoting the development of fraternal programs.
13. Maintain good morals, honesty and truthfulness and promote a positive attitude.
14. Maintain the confidentiality of the Executive Committee and other such committees and meetings when required and appropriate.
15. Be a member of the Financial Committee.

Section 6: Chaplain – The duties and responsibilities of Chaplain are:

1. Take an active role in increasing membership in the Association by promoting membership and signing members.
2. Open and close all meetings of the Association with appropriate prayer.
3. Assist in promoting the purpose and goals of the Association and goals of the fraternity.
4. Perform other such duties, as the Board of Officers or Executive Committee may consider necessary to the Association.
5. Visit as many district meetings and lodges as possible for the purpose of encouraging and promoting the development of fraternal programs.
6. Maintain good morals, honesty and truthfulness and promote a positive attitude.
7. Maintain the confidentiality of the Executive Committee and other such committees and meetings when required and appropriate.

Section 7: Secretary – The duties and responsibilities of Secretary are:

1. Keep a true and correct record of all of the proceedings of the Association, the Board of Officers and the Executive Committee and promptly attend to all correspondence and perform all duties usually pertaining to the office of Secretary.
2. Provide adequate surety (fidelity) bond in an amount to be fixed by the Board of Officers, the premium on which shall be paid from the treasury funds of the Association, which checks shall then be countersigned as authorized.
3. Submit an annual report to the Association so far as they are able to ascertain.
4. Receive and account for all monies turned in to the Association and shall furnish the Treasurer with duplicate deposit slips showing all funds deposited to Association accounts.
5. Sign all authorized checks.
6. Perform such other duties as may be properly required of them by the Association, Board of Officers and Executive Committee.
7. Maintain the confidentiality of the Executive Committee and other such committees and meetings when required and appropriate.
8. Issue a receipt to each district secretary for monies received and deposited in Association sub-account under district name.

Section 8: Sergeant-at-Arms – The duties and responsibilities of Sergeant-at-Arms are:

1. Take an active role in increasing membership in the lodges of the Association by promoting membership and signing members.
2. Execute the orders of the President during sessions of the Association and/or Board of Officers, act as Marshall on public occasions and in parades, and in case of executive sessions shall, with the assistance as they may select, examine all present as to their qualifications to remain.
3. Assist in the setting up and taking down of Association paraphernalia at meetings of the Association.
4. Report to the Association President, Board of Officers and Executive Committee concerns and progress of the Association.
5. Perform such other duties, as the President, Board of Officers or Executive Committee may consider necessary to the Association.
6. Visit as many district meetings and lodges as possible for the purpose of encouraging and promoting the development of fraternal programs.
7. Maintain good morals, honesty and truthfulness and promote a positive attitude.
8. Maintain confidentiality of any meetings and matters as required and appropriate.

Section 9: Inner Guard and Outer Guard – The duties and responsibilities of the Inner Guard and Outer Guard are:

1. Take an active role in increasing membership in the lodges of the Association by promoting membership and signing members.
2. Take charge of all doors during the sessions of the Association and shall permit only such persons to enter as they are duly qualified representatives or as may be directed by the President of the Association.

3. Request assistance from the Sergeant-at-Arms when additional help is needed.
4. Report to the Association President, Board of Officers, or Executive Committee concerns of the Association.
5. Visit as many district meeting and lodges as possible for the purpose of encouraging and promoting the development of fraternal programs.
6. Perform other such duties, as the President, Board of Officers or Executive Committee may consider necessary to the Association.
7. Maintain good morals, honesty and truthfulness and promotes a positive attitude.
8. Maintain confidentiality of any meetings or matters as required and appropriate.

Section 10: District President – The duties and responsibilities of District President are:

1. Attend Association Board of Officers meetings of the Association.
2. Take an active role in increasing membership in the lodges of the Association by promoting membership and signing members.
3. Visit each lodge in their district at least once during their term, not to include district meetings, (if approved by lodge) for the purpose of encouraging and promoting progress in the development of fraternal programs.
4. They shall also request elective officers in the district to make no less than three (3) visitations per year, not including their own lodge.
5. Appoint all district chairpersons and require reports to be read at each scheduled meeting.
6. Encourage each lodge in their district to be active in the Association and cooperate with the Secretary of the Association in the collection of Association dues.
7. Cooperate with the Association officers in the collection of funds in connection with any programs sponsored by the Association.
8. Cooperate with the Association Ritual Chairperson in encouraging the formation of Ritual Staffs and to encourage perfection and efficiency by the officers in their charges as well as the exemplification of the ritual in all lodge ceremonies.
9. Cooperate with the Association Chairpersons in all authorized activities in their district.
10. Prepare a written report to be given as required at meetings of the Association covering all phases of activities within their district.
11. Ensure that the District Secretary sends in written reports to the specified Association officers of all district meetings no more than two (2) weeks after such meeting.
12. Ensure that the District Secretary sends in a complete district meeting report, which includes a concise and accurate report of the finances of the district no more than two (2) weeks after such meeting to Association Secretary in a timely manner after each district meeting.
13. Perform other such duties, as the President, Board of Officers and Executive Committee may consider necessary to the Association.

Section 11: District Secretary – The duties and responsibilities of the District Secretary are:

1. Keep a true and accurate record of all the proceedings of the district, the District Board of Officers and the District Executive Committee and promptly attend to all correspondence and perform all duties usually pertaining to the office of Secretary.
2. Submit an annual audit report to the Association as required.
3. Receive and account for all monies turned into the district and shall furnish the Treasurer with duplicate receipt of monies turned into Association to be held for each district in Association general sub-account. District may have petty cash in amount determined by Association Executive Committee.
4. Perform such other duties as may be properly required of them.
5. Submit to the Association an attendance report no less than fourteen (14) days after the actual district meeting.

ARTICLE XV **COMMITTEES**

Section 1. The Standing Committees of the Association shall be as follows:

Activities Committee
By-Laws Committee
Communications Committee
Council of Higher Degrees Committee
Credentials Committee
Degrees Committee
Financial Review Committee
Government Relations Committee
Heart of the Community Committee
Membership Committee
Memorial Service Committee
Moose Charities Committee
Past Presidents' Committee
Program Book Committee
Registration Committee
Resolutions Committee
Rules and Order Committee
Scholarship Committee
Youth Awareness Committee

Other committees may be appointed as deemed necessary by the Board of Officers and/or Moose International.

Section 2. Except where otherwise provided, all committees shall be appointed by the President, with the approval of the Board of Officers, at the conclusion of the Convention. The members of all committees shall serve until the adjournment of the next Convention, or until their successors have been appointed. All other Committees may be appointed at or before the Convention at which the appointing President shall preside.

ARTICLE XVI
ORDER OF BUSINESS

The Agenda for the Conventions and Conferences shall be established by Moose International and coordinated with the Association Secretary through the Association Liaison.

ARTICLE XVII
ADOPTION – EFFECT – AMENDMENTS

Section 1. These by-laws, as amended, shall be sent to the Lodges thirty (30) days prior to the start of the Annual Convention for their review.

Section 2. These by-laws, as amended, shall become effective when adopted by a two-thirds (2/3) vote of the _____ Moose Association at its 20__ Convention and approved by the Chief Compliance Officer of Moose International. No amendment, alteration or addition to these by-laws shall be made unless the same shall have been presented, in writing, to the By-Laws Committee, approved by said committee, and ratified by two-thirds (2/3) of the votes cast at a regular convention of the Association and shall only become effective when approved by the Chief Compliance Officer.

ARTICLE XVIII
RULES OF ORDER

Roberts Rules of Order (last revised edition) shall govern all parliamentary proceedings of the Association, except as may otherwise be provided.

ARTICLE XIX
CONDITIONS BEYOND CONTROL

As per the direction of the Chief Compliance Officer of Moose International, the articles and meeting requirements of these by-laws may be changed for any reason for conditions that are not in their control included but not limited to: Natural Disasters, Acts of God, Fire, Flood, Riot or Restrictions or any other Actions by any Government or Semi Government Authorities.

ARTICLE XX
ASSOCIATION POLICIES

An Association is allowed to adopt “Association Policies” for their individual Association. The Policies must be separate from the by-laws and must be submitted to the Chief Compliance Officer prior to being adopted at the Association Annual Convention by delegates. Only policies that conform to the General Laws will be approved.

-END-

CERTIFICATE OF ADOPTION

We, the undersigned, hereby certify that we are respectively President and Secretary of the _____ Moose Association. We further certify that we have carefully examined the foregoing by-laws of the Association and they constitute a true and correct copy of the by-laws adopted by the _____ Moose Association by a two-thirds (2/3) vote at its _____ Convention held at _____ on _____, 20__ at which time a quorum was present. The original of the by-laws will remain on file with the Secretary of the Association.

IN WITNESS THEREOF, we have hereunto subscribed our names this _____ day of _____, 20__.

President

Secretary

(Imprint or place Association Seal Here)

Attest:

Association Liaison

CERTIFICATE OF APPROVAL

I, the undersigned, do hereby certify that I am the Chief Compliance Officer of Moose International. I do further certify that I have examined the foregoing laws of the _____ Moose Association, Inc. and find that they are in accordance with the Constitution and General Laws of Moose International and The Moose.

IN WITNESS THEREOF, I have hereunto subscribed my name and affixed the seal of Moose International this _____ day of _____ 20__.

Chief Compliance Office Representative

MOOSE INTERNATIONAL SEAL: